

CHANNEL PARTNER ENROLMENT FORM

Date: ___/___/20___

CPID: _____

Name of Organization: _____
(In case of Individual, Organisation name is not required)

Name: _____ (In case of Individuals)

Type: Individual Proprietorship Partnership Limited Company

Aadhaar Card No.: _____ HIRA Reg. No.: _____

Nationality: _____ PAN: _____

CONTACT DETAILS

Address: _____

E-mail: _____

Webpage: _____

Office Phone: _____ Mobile: _____

Channel Partner Signature and Stamp:

NAME OF EXECUTIVES CONCERNED FOR THE PROJECT

Sl. No.	Name of Executive	Mobile No.	E-mail ID



FOR INTERNAL USE ONLY

Reviewed, verified and accepted

Channel Partner Type: Home Market International Market Outstation Market

Remarks: _____

Name & Signature of authority: _____

Channel Partner office visit date: _____

Effective Date (Date of Confirmation of Appointment as Channel Partner): _____

LIST OF DOCUMENTS

FOR INDIAN CHANNEL PARTNERS:

1. Individual

- i. PAN Card copy of Individual
- ii. Address proof*
- iii. WB HIRA Reg. Certificate
- iv. Cancelled cheque

(This should be of the same name on which the Channel Partner is getting registered)

2. Proprietorship

- i. PAN Card copy of individual or proprietor firm
- ii. License issued by Govt. Authority for Proprietor firm
- iii. Address proof of signing authority*
- iv. WB HIRA Reg. Certificate
- v. Cancelled cheque

(This should be of the same name on which the Channel Partner is getting registered)

3. Partnership Firm

- i. Partnership firm PAN card
- ii. Partnership Deed
- iii. PAN card copies of all the partners
- iv. Authorisation letter from firm to sign the enrolment form
- v. PAN card copies of Authorised Signatory (if other than partner)
- vi. Address proof*
- vii. WB HIRA Reg. Certificate
- viii. Cancelled cheque

(This should be of the same name on which the Channel Partner is getting registered)

4. Limited Company

- i. Company PAN card with PAN card copy of all Directors
- ii. Incorporation Certificate
- iii. Memorandum of Association
- iv. Board Resolution of the authorised signatory
- v. PAN card of Authorised signatory (if other than Director)
- vi. Address Proof*
- vii. WB HIRA Reg. Certificate
- viii. Cancelled cheque

(This should be of the same name on which the Channel Partner is getting registered)

Channel Partner address proof (Latest electricity bill, Latest Rent/Sale/Lease agreement, Latest credit card statement, Passport, Latest bank statement, Telephone landline bill, Aadhaar card, Driving license, Property tax receipt, Voter ID card.)

FOR INTERNATIONAL CHANNEL PARTNERS

1. Individual

- i. Identity proof (Passport, Driving license)
- ii. Bank Account details
- iii. Address Proof
- iv. WB HIRA Reg. Certificate

2. Limited Company/Partnership/Proprietorship

- i. Identity proof (Passport, Driving license)
- ii. Bank Account details
- iii. Address Proof
- iv. Commercial/Professional License (if available)
- v. Company incorporation certificate
- vi. List of Directors/Partners' name on company letter head
- vii. WB HIRA Reg. Certificate